

Residency Dispute Form

In order to be classified as a resident, students must have occupied a dwelling within the district at least 30 days prior to the start of the semester. Students taking exception with the residency rate assessed in a given semester may establish payment arrangements and submit a residency dispute form through the midpoint of the semester. After further review, a decision will be rendered, any subsequent adjustments made to the students account, and correspondence mailed to the students address.

Instructions:

1. Complete the form in its entirety.
2. Provide two documents dated within the last four weeks reflecting your current residency.*
3. Provide two documents dated at least 30 days before the start of the semester reflecting your residency.*
4. Submit the residency dispute form to the Office of Enrollment Services.

Name	Student ID Number	Date
Street Address	City	State
	Zip Code	Telephone Number () -

1. Semester you are disputing: Fall _____ Spring _____ Summer _____
2. What was your address 30 days before the start of the semester?

Street Address	City	State	Zip Code
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3. When did you begin residing at the above stated address?

4. How did you come to reside at the above stated residence?

5. Do you still live at the above stated address? YES NO
- If no, where do you currently reside?

Street Address	City	State	Zip Code
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Provide any additional information to support your dispute: _____

Signature	Date
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* Examples of documentation may include: drivers license, lease/mortgage statement, utility bill, bank statement, etc.

Office Use Only:

Date Received _____ Staff Initials _____ Action: Approved Denied Initials _____