

THE BOARD OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 515

Seven Hundred Eighty-First Regular Meeting February 23, 2016

MINUTES

Dr. Ronald White, Secretary convened the 781st Regular Meeting of the Board of Illinois Community College District No. 515 at 5:00 p.m., Tuesday, February 23, 2016, in the Board Room of the College.

ROLL CALL:

Board Members Present

Ms. Jacqueline Agee, Chair *(arrived at 5:02 p.m.)*
Mr. Marc Wiley, Vice Chair
Dr. Ronald J. White, Secretary *(left at 5:30 p.m.)*
Mr. Christopher Baikauskas
Ms. Joelle Mulhearn
Mr. Kyle Brodnick, Student Trustee

Board Members Absent

Ms. Brunetta Hill-Corley
Mr. Wendell Mosby

Table Participants Present

Dr. Terri L. Winfree, President *(arrived at 5:02 p.m.)*
Ms. Patricia Gallagher Trost, Board Recorder
Dr. Marie Hansel, Vice President, Academic Affairs
Dr. Thomas Saban, Vice President, Finance and Administration
Mr. Craig Schmidt, Vice President, Community and Economic Development
Dr. Gregory Thomas, Vice President, Student Affairs and Dean of Students
Mr. Steven Avalos, Del Galdo Law Group
Ms. Valerie Nicholson, Faculty Representative
Ms. Elizabeth Logan, Support Staff Representative
Mr. Tevin Dear, Student Representative *(arrived at 5:39 p.m.; left at 5:50 p.m.)*

Administrators Present

Dr. Stefanie Coleman; Mr. David Cronan; Ms. Deborah Havighorst; Dr. Adane Kassa; Mr. Greg Kain; Ms. Marina Kibardina; Mr. Tim Kosiek; Ms. Kelly Lapetino; Dr. Dave Naze; Mr. George Pfothenhauer; Dr. Debra Prendergast; Mr. Felix Simpkins; Ms. Jennifer Stoner; Mr. Elighie Wilson; Ms. Patty Zuccarello

Faculty Members Present

Dr. Christa Adam; Mr. Steve Cole; Dr. Natalie McGathey; Mr. Ed Schwarz; Ms. Kate Sims-Drew; Ms. Vivian Zimmerman

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Staff Members Present

Mr. Nathan Albert; Ms. Crystal Alston; Mr. Jay Barriga; Ms. Jan Bonavia; Ms. Susan Braasch; Mr. Fred Davenport; Ms. Iris Kimbrough; Ms. Elizabeth Logan; Ms. Cheron Ricks; Mr. Randy Rollings; Mr. Georges Sanon; Mr. Jason Ullrich

Others

Ms. Grace Burange, PSC student; Mr. Kai Cross, PSC student; Mr. Lance Joseph, PSC student; Mr. Lawrence Pyrzynski; Ms. Mary Ellen Rollings; Ms. Maren Ronan, Alfred Ronan & Associates; Ms. Katelyn Ullrich; Mr. Vince Williams, Alfred Ronan & Associates

(Ms. Agee and Dr. Winfree arrived at this time.)

Three Prairie State College students sang the National Anthem: Ms. Grace Burange; Mr. Kai Cross; and Mr. Lance Joseph.

Ms. Agee announced the Board would be moving to the action portion of the agenda after Oral/Written Public Communications because Dr. White would be leaving early.

ORAL/WRITTEN PUBLIC COMMUNICATIONS

Ms. Valerie Nicholson thanked the Board for listening to the students who sang the National Anthem. Ms. Nicholson stated that this rendition of the Star Spangled Banner is a great indicator of the caliber of students at Prairie State College. She added she realizes that the board and college are making some very tough decisions with respect to the budget and appreciates the thoughtfulness, kindness and concern for the institution, particularly with respect to the students.

ACTION ITEMS

Early Retirement Incentive

Ms. Mulhearn moved and Mr. Brodnick seconded that the Board of Trustees approves the temporary offering of an Early Retirement Incentive Program to Administrators, Managers, Confidential Staff, Support Staff and Faculty.

The incentive for administrators, managers and faculty who are eligible to retire under the State University Retirement System (SURS) is to begin retirement on or before July 1, 2016 with the college paying 100% of the retirees' current health insurance cost from the date of their retirement or until they reach Medicare eligibility or for a maximum of three years, whichever comes first. The incentive for the support staff and confidential staff, who retire on or before July 1, 2016 and who tender a non-revocable letter of intent to retire after March 1, 2016 and before June 15, 2016, the college will pay out a lump sum of \$5,000 instead of \$3,500.

Dr. White asked if there were any presentations about this. He wants to make sure that he understands how this is working. The review could have been done in a closed session. Dr. Winfree does not know who will take advantage of this program. This is a process where employees self-select. Dr. White would like to be kept up to date on this. If there are privacy issues with regard to who will be retiring, it could be reported in general terms and not specific terms, i.e., by employee group. Ms. Nicholson said she is okay with this as long as there are no privacy issues. Ms. Logan also agreed.

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Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Dr. White	Aye
Mr. Wiley	Aye
Mr. Brodnick	Advisory

The vote being five (5) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Lobbying Services Agreement with Alfred G. Ronan, Ltd.

Mr. Brodnick moved and Mr. Baikauskas seconded that the Board of Trustees approves the one-year service contract with Alfred G. Ronan, Ltd. effective January 1, 2016 through December 31, 2016 at a rate of \$5,400 per month for lobbying services.

Ms. Maren Ronan addressed the Board. She noted that Mr. Vince Williams was also in attendance. The budget impasse has entered into its eight month. This has been unprecedented in Illinois history that it has gone this long without a budget. She understands that it is extremely frustrating for Prairie State and the entire community college system as a whole. Their team has been advocating in Springfield for at least a piecemeal approach to addressing the budget deficit as it relates to the community college system and higher education system as whole. Most recently, the Illinois House and Senate did pass Senate Bill 2043 which appropriated about \$712 million for community college funding as well as MAP grant funding. Unfortunately, Governor Rauner has made the decision to veto that piece of legislation. They are hoping that an override of that veto will be taking place in the House and Senate and they are continuing to advocate for that. They are also working on securing additional funding for Prairie State for the chillers and air handling units. As some people are aware, that project had been approved by the Capital Development Board and there is about \$3.4 million of that project that is still outstanding. That project was put on hold by the Governor's office and stalled by the Governor's Office of Management and Budget. There have been a number of community college and university projects that have been put on hold as a result of that Executive Order. They have reached out to the Governor's Office of Management and Budget and are working with local senators and representatives, including Senator Toi Hutchinson and Representative Anthony DeLuca and they are having them reach out to the Governor's Office to stress the importance of that. Ms. Ronan added that she sent an update last month to Dr. Winfree about a number of legislative initiatives that they were successful in moving forward during the first half of the 99th General Assembly. Senate Bill 806 was a bill that Senator Dan Kotowski advanced which basically allowed for students essentially receiving junior status at a community college. It eases the transition to a four-year university. The credits they obtain at the community college level transfer over into the four-year university. They have been working on that initiative for a number of years and were successful in passing it. It was signed into law this past summer. They were also helpful in passing Senate Bill 2039 which was a comprehensive bill that addressed a number of financial emergencies that were occurring in municipalities and also at the community college level. That bill allowed for an appropriation of \$24 million for adult education services and an additional \$18.5 million for career training services.

Ms. Ronan knows that the college is in a serious financial predicament and has had to make a number of extremely tough decisions as a result of the budget impasse. Their team in Springfield is going to continue to advocate and push for a higher education appropriation specifically addressing the appropriations for community colleges and ICCB. Ms. Ronan asked if anyone had any questions.

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Mr. Brodnick asked if the firm represented any other community colleges. They represent Harper and College of Lake County in addition to Olivet-Nazarene University. They have had the same frustrations from them about projects that were approved by the previous administration and have been placed on hold. The firm continues to work with the Governor's Office as well as their legislators trying to move the projects forward.

Mr. Brodnick noted that even though there is no money to lobby for right now, there are issues that they press forward on with Prairie State College in mind. Ms. Ronan agreed. They read each and every bill that is filed within the legislative session. There have been about 2000 bills that have been filed since January when the second half of the 99th General Assembly started. They track all those bills and then she sends a report to Dr. Winfree indicating what each bill does, background information on the bill, and whether the college would be for or against that particular piece of legislation. They then continue to track those bills as the bills move through the committee system and if they have any movement on the floor of the House or the Senate.

Mr. Baikauskas asked if Ms. Ronan had a total amount of money the firm has been able to access for Prairie State. She did not have the numbers with her. Originally, the air handling units and chillers project was a \$6.9 million appropriation and a portion of that money was released, but a significant chunk of that is still held up in the Office of Management and Budget. Ms. Ronan did not have any additional information, but will supply it.

Ms. Agee noted that Alfred G. Ronan, Ltd. did lower their monthly fee. She thanked Ms. Ronan.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Baikauskas	Aye
Ms. Mulhearn	Nay
Dr. White	Aye
Mr. Wiley	Aye
Mr. Brodnick	Advisory

The vote being four (4) Ayes, one (1) Nay, and one (1) Advisory, the motion carried.

Career Preparation Network – Revised 2015-2016 Intergovernmental Agreement

Dr. White moved and Mr. Baikauskas seconded that the Board of Trustees approves the Revised 2015-2016 Intergovernmental Agreement with Career Preparation Network.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Dr. White	Aye
Mr. Wiley	Aye
Mr. Brodnick	Advisory

The vote being five (5) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

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Approval of Testing Fee

Ms. Mulhearn moved and Mr. Brodnick seconded that the Board of Trustees approves a testing fee of \$25.00 for all student taking Mathematics, Reading, and English placement tests.

Mr. Baikauskas asked if it was a flat rate for all subjects. Dr. Winfree noted it is \$20 for one part; \$5 for another part. If students are not taking the math portion, they would pay \$5. Mr. Baikauskas asked if students received a code to access the testing system remotely. Dr. Natalie McGathey, assistant professor of mathematics distributed a handout which explained the testing process. She said students will get a login and that would let them have a test run at home so they can see the test and practice it. The students can work on what they need to work on at their own pace at home. They then can come back to the college, take a proctored exam, and then that assessment counts toward their placement. They can do that up to five times and that is included in the one fee.

Mr. Baikauskas asked if ALEKS was similar to NWEA. Dr. McGathey stated that the NWEA is something the schools administer in order to determine instruction. ALEKS will be used to determine placement. It is an assessment tool to allow students to be assessed on what they know and the gaps they have. The college can then place the students in the courses that are best suited to the student.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Dr. White	Aye
Mr. Wiley	Aye
Mr. Brodnick	Advisory

The vote being five (5) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Service Agreement – Ferrilli

Ms. Mulhearn moved and Mr. Brodnick seconded that the Board of Trustees approves a three-month Service Agreement with Ferrilli effective April 1, 2016 through June 30, 2016 at a rate of \$3,500 per month.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Dr. White	Aye
Mr. Wiley	Aye
Mr. Brodnick	Advisory

The vote being five (5) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Bid Recommendation – Fall 2016 Course Schedule

Ms. Mulhearn moved and Ms. Agee seconded that the Board of Trustees awards the bid for the Fall 2016 course schedule to the lowest responsible bidder, Woodward Printing Services in the amount of \$18,045 plus \$410 for an additional 4 pages (if needed); \$820 for an additional 8 pages (if needed) and \$157 per thousand for additional copies (if needed).

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Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Dr. White	Aye
Mr. Wiley	Aye
Mr. Brodnick	Advisory

The vote being five (5) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Dr. Winfree noted that Jennifer Stoner, executive director of public relations and marketing is working with a group to determine whether or not the college should continue to have a printed course schedule. Dr. Winfree asked if any Board member has any feedback to let Dr. Winfree know.

Electrical Supplier – Authorization to Enter into a Contract

Ms. Mulhearn moved and Mr. Baikauskas seconded that the Board of Trustees approves the authorization to enter into a contract with an electric supplier based on final evaluation by the South Metropolitan Higher Education (SMHEC) Energy Committee, of which Prairie State College is an active participant.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Dr. White	Aye
Mr. Wiley	Aye
Mr. Brodnick	Advisory

The vote being five (5) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Budget Transfers – January 2016

Dr. White moved and Ms. Mulhearn seconded that the Board of Trustees approves the budget transfers for January 2016, as indicated in the enclosure.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Dr. White	Aye
Mr. Wiley	Aye
Mr. Brodnick	Advisory

The vote being five (5) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

(Dr. White left at this time.)

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INTRODUCTIONS/RECOGNITIONS

Introduction of New Administrators

Dr. Gregory Thomas, vice president of student affairs introduced Dr. Stefanie Coleman, director of first year experience. Dr. Marie Hansel, vice president of academic affairs introduced Mr. Elighie Wilson, dean of liberal arts.

Introduction and Recognition of Pioneer Award Recipients

Ms. Jan Bonavia, manager of planning, effectiveness and reaccreditation and Mr. Randy Rollings, media services coordinator were introduced and recognized as "Pioneers."

Ms. Bonavia was nominated by Dr. Adane Kassa, director of institutional research. Dr. Kassa noted her ability to take very complex projects, develop an operational plan, and successfully implement strategies to help the College community better understand the needs of students. Mr. Rollings was nominated by Mr. Jason Ullrich, utility heating and maintenance specialist. Mr. Ullrich cited how Mr. Rollings went over and beyond the call of duty by replacing an extremely and impossible to replace CPU that controlled the temperature in the ATOC.

Presentation – "Commemorative Partner of the Vietnam War Commemoration"

Mr. Georges Sanon, coordinator of the student veterans center announced that the college has recently been approved to be a commemorative partner with the United States of America Vietnam War Commemoration. The Commemorative Partner Program is designed for federal agencies, states, local civilian and military communities, international governments, veterans' organizations, civic groups, industries, educational institutions, libraries, museums, business and other organizations to assist a grateful nation in thanking and honoring our Vietnam veterans and their families to include those who families are still awaiting the fullest possible accounting of their loved one. Upon approval as a commemorative partner, the college received a starter kit of materials to implement the program. The kit included the commemorative flag for the appropriate events, a copy of the presidential proclamation recognizing Vietnam veterans launching the United States Vietnam War Commemoration and a Certificate of Commemoration Partner signed by the Secretary of Defense and the Chairman of the Joint Chiefs of Staff.

Mr. Sanon introduced Mr. Lawrence Pyrzynski, a Vietnam veteran.

(Mr. Dear arrived at this time.)

SECRETARY PRO TEM

Mr. Brodnick moved and Mr. Baikauskas seconded that the Board of Trustees appoint Ms. Jacqueline Agee as Secretary Pro Tem.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Mr. Wiley	Aye
Mr. Brodnick	Advisory

The vote being four (4) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

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CONSENT ITEMS

Ms. Mulhearn moved and Mr. Brodnick seconded that the Board of Trustees approves the following items of consent:

Minutes

That the Board of Trustees approves the Minutes of the 780th Regular Meeting of January 26, 2016; as revised.

Withdrawal of Hydraulics Certificate Program

That the Board of Trustees approves the withdrawal of the Hydraulics Certificate Program, effective August 1, 2016.

Full-Time Faculty Overloads, Adjunct Faculty Salaries and Compensation for Administrators, Staff and Retired Faculty on Teaching Assignments – Spring 2016, Sixteen-Week Classes and First Eight-Week Classes (Credit Courses)

That the Board of Trustees approves the full-time faculty overload compensation in the amount of \$267,415.53, adjunct faculty compensation in the amount of \$751,142.16, and compensation for administrators, staff, and retired faculty on teaching assignments in the amount of \$26,881.82, for sixteen-week classes and the first eight week classes of the 2016 Spring term (credit courses).

Bills Payable – FY2016

That the Board of Trustees approves the FY2016 List of Bills Payable for January, as indicated in the enclosure.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Mr. Wiley	Aye
Mr. Brodnick	Advisory

The vote being four (4) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

REPORTS

President's Report

On February 11, Dr. Winfree and Ms. Deborah Havighorst, executive director of the Foundation attended the Housing Authority of Cook County's Board meeting. The Board approved a Memo of Understanding with the college, the Foundation, and One Million Degrees to provide support services to 40 students per year for two years. The students will range in age from 18–24 and live in the Housing Authority's housing in the college's district. They will receive services from One Million Degrees and through the college's TRiO program. The Housing Authority set up their own 501c3 in order to raise additional funds to continue the program beyond the two years.

Dr. Winfree shared the certificate the college received for being a tobacco-free campus. In addition, she shared a presentation that she participated in at the recent ICCTA meeting. The "Legal, Legislative and Ethics Update" was presented by Robbins Schwartz. Dr. Winfree will email each Board member a copy. Insight into Diversity presented Dr. Winfree with a Diversity Leadership Award. Dr. Winfree pointed out the items in their green folders at their places.

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Dr. Winfree said that the Jazz Fest was wonderful and very impressive. It was great to see all the students. Ms. Havighorst did a great job organizing the VIP reception held prior to the concert.

President's Cabinet Monthly Reports

Dr. Hansel, Dr. Saban, Mr. Schmidt and Dr. Thomas were available for any questions on their monthly reports.

Tenth Day Report

This report has been filed with the Illinois Community College Board and is for information purposes only.

Monthly Financial Report

Dr. Saban reviewed the report. Mr. Baikauskas asked what the college's tax collection was for the district. The college collects around \$14 million; it is about 42% of the college's budget. Mr. Baikauskas asked out of all the people who pay taxes, how much does the college actually collect. In other words, how many people actually pay. Dr. Saban will get that information. If the college has a low tax collection rate and with the money the college is losing from the state, Mr. Baikauskas is trying to understand how much the college is losing from the different revenue sources. Overall, Dr. Saban, the tax collections are very good. The state portion is \$5 million for the college and \$1 million for MAP grants. Mr. Baikauskas asked if there was any other additional lost revenue expected. Dr. Saban stated that the college has about 63% of its money, but it does not look like it will be getting any more than that based on enrollment decline and no state money.

ITEMS FROM THE BOARD OF TRUSTEES

Schedule for Future Board/College Events

Dr. Winfree pointed out the list of college events. Each one of Dr. Winfree's board updates has a link to the college calendar.

ICCTA/ACCT Report

Mr. Wiley and Mr. Brodnick recently attended the Association of Community College Trustees' Legislative Summit in Washington, D.C. They had an opportunity to visit with a number of legislators, including Congresswoman Tammy Duckworth, Congressman Peter Roskam and a staff member from Congresswoman Robin Kelly's office. It basically came back to the fact everything is stuck in Springfield. However, it was a chance to get an idea of what was going on at the federal level.

Mr. Brodnick had an opportunity to discuss student concerns. He is pushing hard for Lobby Day and he has lots of interest from the students.

Community Service Awards (Nomination Process)

Ms. Agee explained the two community service awards. The Michael R. Monteleone Award is awarded to a community member and the James H. Griffith Award is awarded to a graduating student. Nominations are reviewed by two members of the Board. Mr. Christopher Baikauskas and Mr. Kyle Brodnick agreed to review the nominations. When Ms. Trost receives the nominations, she will send them to Mr. Baikauskas and Mr. Brodnick.

Prairie State College Foundation Report

Ms. Havighorst reminded everyone about the Special Event on March 5. They are still taking reservations and donations for silent auction items.

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Faculty Report

No report.

Support Staff Report

No report.

Student Report

Mr. Brodnick announced that he and Mr. Dear have been trying to figure out ways to raise money for scholarships at the Student Government level. They came up with an idea about Pioneer Appreciation Week where they would have faculty and students competing in some kind of sporting event, and water dunk contests where students can dunk the teachers if they were so inclined to do so.

The students who were able to attend the United States Hispanic Leadership Institute (USHLI) thanked the Board for allowing them to attend.

Mr. Brodnick is pushing very hard to get students to attend Lobby Day. So far, they have 35 students lined up. Dr. Winfree, Dr. Thomas, Mr. Simpkins, Mr. Schott and Ms. Helen Manley will be attending with the students.

Presentation

Recently there was a bomb threat at a local elementary school in the neighborhood. It happened on two separate days. The principal of the school, Mr. Joe Taylor, really appreciated how open and accepting the college was to the students. Dr. Winfree noted the school and the college have an agreement wherein the college is a safe haven for the school. Mr. Taylor was unable to attend tonight's meeting, but asked Mr. Baikauskas to read a letter on his behalf thanking the college and to present the college with an "original" piece of artwork by the students of Greenbriar School.

ADJOURNMENT

Mr. Brodnick moved and Mr. Baikauskas seconded that the Board of Trustees adjourn the meeting. All members present voted Aye, and the meeting adjourned at 6:06 p.m.

Jacqueline Agee, Chair

Dr. Ronald White, Secretary

Patricia Gallagher Trost, Board Recorder