
**THE BOARD OF ILLINOIS COMMUNITY COLLEGE
DISTRICT NO. 515**

**SEVEN HUNDRED EIGHTY-FOURTH MEETING
REGULAR MEETING**

**Tuesday – June 28, 2016
5:00 p.m.
Board Room (No. 2274)**

**Prairie State College
202 South Halsted Street
Chicago Heights, Illinois 60411
(708) 709-3637**

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ORAL/WRITTEN PUBLIC COMMUNICATIONS**
- 4. INTRODUCTIONS/RECOGNITIONS**
 - 4.1 Introduction and Recognition of Prairie State College Softball Team
 - 4.2 Commendation
- 5. CONSENT ITEMS**

The following items are presented for Board of Trustees approval as Consent Items to be considered and voted upon collectively unless a Board of Trustees member requests separate consideration and/or action.

RECOMMENDATION:

It is recommended that the Board of Trustees approves the items on the Consent Agenda.

784th REGULAR MEETING

June 28, 2016

Page 2

Minutes

RECOMMENDATION:

It is recommended that the Board of Trustees approves the Minutes of 783rd Regular Meeting of April 26, 2016; and the Minutes of the Executive Session of April 26, 2016; as presented.

- 5.1 783rd Regular Meeting – April 26, 2016 (Enclosure)
- 5.2 Executive Session – April 26, 2016 (Enclosure – Board Members Only)

Personnel

- 5.3 Resignation of Dr. John Schlueter, Associate Professor/Coordinator of Adult Basic and Secondary Education (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees accepts the resignation of Dr. John Schlueter, Associate Professor/Coordinator of Adult Basic and Secondary Education, effective May 19, 2016.

- 5.4 Resignation of Dr. Dave Naze, Associate Dean, Academic Affairs (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees accepts the resignation of Dr. Dave Naze, Associate Dean of Academic Affairs, effective June 3, 2016.

- 5.5 Retirement of Mr. Kenneth O'Keefe, Professor, Criminal Justice (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees accepts the retirement of Mr. Kenneth O'Keefe, Professor of Criminal Justice, effective August 31, 2016.

Financial

- 5.6 Bills Payable – FY2016 (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves the FY2016 List of Bills Payable for April and May 2016, as indicated in the enclosure.

6. ACTION ITEMS

The following items are presented for the Board of Trustees approval as Action Items to be considered and voted upon separately.

CLOSED SESSION

"The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1).

784th REGULAR MEETING

June 28, 2016

Page 3

Personnel

6.1 Appointment of Assistant Professor, Communication

RECOMMENDATION: (Enclosure-Board Members/Executive Officers Only)

A recommendation for the appointment of an Assistant Professor of Communication will be made following discussion in Closed Session.

Institutional

6.2 Approval of 2016-2017 Regular Board Meeting Day, Time and Place (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees hold the 2016-2017 Regular Meetings of the Board of Trustees of Community College District 515 in the Board Room (Room 2274) at the College, on the following dates:

Tuesday, July 26, 2016

Tuesday, August 30, 2016

Tuesday, September 27, 2016

Tuesday, October 25, 2016

Tuesday, December 6, 2016

Tuesday, January 31, 2017

Tuesday, February 28, 2017

Tuesday, March 28, 2017

Tuesday, April 25, 2017

Tuesday, June 27, 2017

6.3 Resource Allocation Management Plan (RAMP) Submission (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves the submission of the FY2018 Resource Allocation Management Plan (RAMP) to the Illinois Community College Board.

Financial

6.4 Purchase of Treasurer's Bond (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves the purchase of a Treasurer's Bond from Briargate Insurance Services, in the amount of \$4.725 million at a cost of \$4,725 for the period July 1, 2016 through June 30, 2017.

6.5 Risk Management Consortium Premiums (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves payment of the annual Illinois Community College Risk Management Consortium (ICCRMC) insurance premiums of \$192,176.

6.6 Contract Approval – Collection Services of Past Due Debt (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves a contractual agreement with Armor Systems Corporation for a three-year term effective August 1, 2016 through July 31, 2019 for collection services of past due debt for Prairie State College.

784th REGULAR MEETING

June 28, 2016

Page 4

6.7 Purchase Recommendation – EBSCO Library Database Subscriptions (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves the renewal of library database subscriptions from EBSCO in the amount of \$13,815.00, from July 1, 2016 through June 30, 2017.

6.8 Purchase Recommendation – Consortium of Academic and Research Libraries Of Illinois (CARLI) Library Database Subscriptions (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves the renewal of library database subscriptions from Consortium of Academic and Research Libraries of Illinois (CARLI) in the amount of \$22,955.80, from July 1, 2016 through June 30, 2017.

6.9 Asbestos Abatement of Buildings H and J Project (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees awards the Asbestos Abatement of Buildings H and J Project to the lowest responsible bidder, Environmental Assurance, in the amount of \$72,445.00 for base bid plus a 10% construction contingency of \$7,244.50 for a total construction price not to exceed \$79,689.50.

6.10 Demolition of Buildings H and J Project (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees awards the Demolition of Buildings H and J Project to the lowest responsible bidder, KLF Enterprises, in the amount of \$183,141 for base bid; alternate 1 and alternate 2 plus a 10% construction contingency of \$18,314.10 for a total construction price not to exceed \$201,455.10.

6.11 Renewal Recommendation – Desire 2 Learn Annual License, Hosting and Support Agreement (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves the renewal of the annual License, Hosting and Support Agreement from Desire 2 Learn for a one-year term effective from August 1, 2016 to July 31, 2017 in the total amount of \$140,071.52.

6.12 Renewal Recommendation – Ellucian Colleague Enhancement and Support Services Agreement and Solution Partners Maintenance Agreement (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves the renewal of the annual Colleague Enhancement and Support Services Agreement (ESSA) and Solution Partners Maintenance Agreement (SPMA) from Ellucian for a one-year term effective from July 1, 2016 to June 30, 2017, in the total amount of \$297,451.00.

6.13 Renewal Recommendation – PeopleAdmin Service Agreement (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves the renewal of PeopleAdmin Service Agreement in the amount of \$28,842.11.

784th REGULAR MEETING

June 28, 2016

Page 5

6.14 Lease Recommendation – Konica-Minolta Bizhub Press 1250 Production Printer (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves the lease of a Konica-Minolta Bizhub Press 1250 Production Printer from Konica-Minolta Business Solutions in the least amount of \$3,744.21 per month over 60 months, including the Fiery Central software and web-to-print solution, EZPRINT.

6.15 Purchase Recommendation – Used Forklift (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves the purchase of a used forklift from Atlas First Access Material Handling, in the amount of \$15,900.00.

6.16 Budget Transfers – April and May 2016 (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves the budget transfers for April and May 2016 as indicated in the enclosure.

6.17 FY2017 Tentative Budget (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves the FY2017 Tentative Budget and adopts the Resolution on the Notice of Public Hearing, as presented. The FY2017 Tentative Budget will be revised if necessary and brought before the Board of Trustees for final approval following the Public Hearing on September 27, 2016 at 5:00 p.m. CDT.

7. REPORTS

7.1 President's Report (Enclosure)

7.2 President's Cabinet Monthly Reports (Enclosures)

7.3 Monthly Financial Report (Enclosure)

8. ITEMS FROM THE BOARD OF TRUSTEES

8.1 Board Goals (Enclosure-Board Members Only)

8.2 Schedule for Future Board/College Events (Enclosure)

8.3 ICCTA/ACCT Report

8.4 Prairie State College Foundation Report (Enclosure)

8.5 Faculty Report

8.6 Support Staff Report

784th REGULAR MEETING

June 28, 2016

Page 6

9. CLOSED SESSION

10. ADJOURNMENT
