

THE BOARD OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 515

Seven Hundred Eighty-Fifth Regular Meeting July 26, 2016

MINUTES

Ms. Jacqueline Agee, Chair convened the 785th Regular Meeting of the Board of Illinois Community College District No. 515 at 5:01 p.m., Tuesday, July 26, 2016, in the Board Room of the College.

ROLL CALL:

Board Members Present

Ms. Jacqueline Agee, Chair
Mr. Marc Wiley, Vice Chair
Dr. Ronald White, Secretary
Mr. Christopher Baikauskas
Ms. Brunetta Hill-Corley
Mr. Wendell Mosby
Ms. Joelle Mulhearn
Mr. Octavio Origel, Student Trustee

Table Participants Present

Dr. Terri L. Winfree, President
Ms. Patricia Gallagher Trost, Board Recorder
Dr. Marie Hansel, Vice President, Academic Affairs
Dr. Thomas Saban, Vice President, Finance and Administration
Mr. Craig Schmidt, Vice President, Community and Economic Development
Dr. Gregory Thomas, Vice President, Student Affairs and Dean of Students
Mr. Kurt Asprooth, Del Galdo Law Group
Mr. Andy Schott, Faculty Representative
Ms. Peggy Jones, Support Staff Representative

Table Participants Absent

Mr. Jesus Franco, Student Representative

Administrators Present

Dr. Stephanie Coleman; Mr. David Cronan; Ms. Deborah Havighorst; Mr. Tim Kosiek; Mr. George Pfothauer; Mr. Felix Simpkins; Mr. Elighie Wilson; Ms. Patty Zuccarello

Faculty Members Present

Mr. Ed Schwarz

Staff Members Present

Mr. Nathan Albert; Ms. Crystal Alston; Ms. Andrea Small

Others

Mr. Charles Dieringer, guest; Mr. Charley Dieringer, guest

785th REGULAR MEETING

July 26, 2016

Page 2

ORAL/WRITTEN PUBLIC COMMUNICATIONS

Mr. Charles Dieringer gave an update on restoring recreational opportunities such as kayaking and canoeing to the Thorn Creek Watershed.

CONSENT ITEMS

Ms. Hill-Corley moved and Ms. Mulhearn seconded that the Board of Trustees approves the following items of consent:

Minutes

That the Board of Trustees approve the Minutes of the 784th Regular Meeting of June 28, 2016; as presented.

Full-Time Faculty Overloads, Adjunct Faculty Salaries and Compensation for Administrators, Staff and Retired Faculty on Teaching Assignments – Summer 2016, First and Second Session (Credit Courses)

That the Board of Trustees approves the full-time faculty overload compensation in the amount of \$368,008.15, adjunct faculty compensation in the amount of \$259,408.20, and compensation for administrators, staff and retired faculty on teaching assignments in the amount of \$19,855.00, for the first and second eight session classes of the 2016 Summer term (credit courses).

Bills Payable – FY2016

That the Board of Trustees approves the FY2016 List of Bills Payable for June, as indicated in the enclosure.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Baikauskas	Aye
Ms. Hill-Corley	Aye
Mr. Mosby	Aye
Ms. Mulhearn	Aye
Dr. White	Aye
Mr. Wiley	Aye
Mr. Origel	Advisory

The vote being seven (7) Ayes, no Nays, and one (1) Advisory, the motion carried.

ACTION ITEMS

Appointment to Ethics Commission

Dr. White moved and Mr. Wiley seconded that the Board of Trustees appoints Ms. Brunetta Hill-Corley, trustee and Mr. Michael Wortham, a resident of the College district, as members of the Ethics Commission.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Baikauskas	Aye
Ms. Hill-Corley	Aye
Mr. Mosby	Aye
Ms. Mulhearn	Aye

785th REGULAR MEETING

July 26, 2016

Page 3

Dr. White	Aye
Mr. Wiley	Aye
Mr. Origel	Advisory

The vote being seven (7) Ayes, no Nays, and one (1) Advisory, the motion carried.

Service Agreement – Ferrilli Information Group

Ms. Hill-Corley moved and Ms. Mulhearn seconded that the Board of Trustees approves a six-month Service Agreement with Ferrilli Information Group, effective July 1, 2016 through December 31, 2016, at a rate of \$3,500 per month for a total of \$21,000.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Baikauskas	Aye
Ms. Hill-Corley	Aye
Mr. Mosby	Aye
Ms. Mulhearn	Aye
Dr. White	Aye
Mr. Wiley	Aye
Mr. Origel	Advisory

The vote being seven (7) Ayes, no Nays, and one (1) Advisory, the motion carried.

Renewal of Custodial Services Contract

Ms. Mulhearn moved and Mr. Wiley seconded that the Board of Trustees approves a three-year renewal of the custodial services contract with Absolute Best Cleaning Service, Inc. (ABC Cleaning), extending the term of the contract to August 31, 2019, at an annual rate of \$682,560.

Dr. Winfree pointed out that this is a three-year contract and that Absolute Best Cleaning Service reduced their contract by \$39,000 or 5.4% per year.

Mr. Mosby said that this has been one of the most disappointing things they have done as trustees, every year having approved the same cleaning company. This three-year contract makes it almost 15 years that they would have had the cleaning contract at the college. He does not think in good conscience being stewards of public trust that the trustees have not considered putting this contract out to bid even withstanding the implied savings. Mr. Mosby is sure they have overbilled the college over the years that this would just be an even wash for them to say that the college would actually be saving money with this contract. And the fact that this is not a yearly contract, but a three-year contract is pretty disappointing and that as stewards of public trust that this contract is not sent out to bid even though state statute does allow us not to because it is a professional service, Mr. Mosby still believes it is a disservice to the taxpayers of the district that the college floats this contract by year by year and now it is an additional two years. Mr. Mosby asked his colleagues to vote no to this contract and to consider sending this out to bid.

Dr. Winfree is unsure what the college was overbilled for and would like to look into that if Mr. Mosby thinks the college was overbilled. She asked if it was something that was recent. Mr. Mosby is not saying it is something recent, but monthly if it is standard that the bill is \$68,000, he is sure that over the years, the college could see that there probably have been additional charges and that if the savings the college is perceived to be receiving moving forward that it really is not going to be a savings.

785th REGULAR MEETING

July 26, 2016

Page 4

Ms. Mulhearn asked about the quality of ABC's work. Dr. Winfree noted the college was pleased with their work. Ms. Agee added that the college did a survey about the quality of their work a few years ago.

Dr. Winfree said there are some things the college pays extra for such as the college asking them to go into the cafeteria to do some extra cleaning on the floors in there; that is above and beyond what they are doing on a day-to-day basis or when there are office moves and there is construction, the college asks ABC to clean those offices. Another example is when Phi Theta Kappa held a conference on campus during a weekend and again, it was above and beyond the usual. Dr. Winfree, personally, does not feel the college has been overbilled for anything.

Ms. Mulhearn added that the cleanliness of the college is very important. It is the first impression people have when they arrive on campus. She noted that she could understand if the college was having problems with them, but why fix things that are not broken. Ms. Agee said she went into another college for a law conference and she was mortified for their board how disgusting it was.

Ms. Hill-Corley asked if the contract had been sent out for bid would it have been a yearly renewal or three years. Dr. Winfree responded that it can be written however the college wants it. You usually get a better rate if you go for three years. Ms. Hill-Corley asked if it is cut each of the three years. Dr. Winfree said it is the same each year; it cannot go higher.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Baikauskas	Aye
Ms. Hill-Corley	Aye
Mr. Mosby	Nay
Ms. Mulhearn	Aye
Dr. White	Aye
Mr. Wiley	Aye
Mr. Origel	Advisory

The vote being six (6) Ayes, one (1) Nay, and one (1) Advisory, the motion carried.

Budget Transfers – June 2016

Dr. White moved and Ms. Hill-Corley seconded that the Board of Trustees approves the budget transfers for June, as indicated in the enclosure.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Baikauskas	Aye
Ms. Hill-Corley	Aye
Mr. Mosby	Aye
Ms. Mulhearn	Aye
Dr. White	Aye
Mr. Wiley	Aye
Mr. Origel	Advisory

The vote being seven (7) Ayes, no Nays, and one (1) Advisory, the motion carried.

785th REGULAR MEETING

July 26, 2016

Page 5

REPORTS

President's Report

The month of July was not as busy as usual. She pointed out several meetings that all relate to a project the college is working on that will make a difference for the whole community and is very exciting. They will be hearing more about this initiative in Dr. Winfree's weekly update.

This came from a grant idea that Dean Patty Zuccarello brought to Cabinet and the President's Advisory group discussed similar issues some of the mayors in the municipalities were facing. When the people came together, they basically said that with or without the grant, this is going to happen. It will help the students have homes to live in, some of the students who work in the construction trades programs will actually work on the construction, and using sort of a Habitat model where people can then purchase the home afterwards. They will be using homes within the college's district that are vacant and that are in foreclosure. It will help the communities because those homes would be cleaned up and eventually back on the tax rolls. It is kind of a win-win for everyone. She did not know about the land bank that already exists. They hold title to properties and they get them for as little as a few thousand dollars. They basically said they could donate some to get the project started. Dr. Winfree will keep everyone posted.

Dr. Winfree attended the Professional Women's Network Soiree and received an award for professional achievement. It was quite an honor.

President's Cabinet Monthly Reports

Dr. Hansel, Dr. Saban, Mr. Schmidt and Dr. Thomas were available for questions on their reports.

Monthly Financial Report

Dr. Saban reviewed the financial report. He noted that in the past he does not usually present the June financial report this early, because there are still some journal entries that need to be made. However, he wanted to show the Board how close things can come. On the right side of the second page, where it says fiscal year total operating funds and where the approved budget is approximately \$31 million, it says year to date of \$28 million. There may still be some entries, but that is 90% of the budget in review collected with 100% of the year gone. He pointed out the expense budget that was approved by the Board, the \$30.8 million in FY2016, the college spent only \$26 million and that is 85% of the budget used. So the college tightened its belt. Dr. Saban pointed out the surplus that was budgeted of \$346,000 in the right-hand column, which is now at a \$1.89 million surplus. There is at least one payroll that needs to be charged against that, but the college is going to make the budget in a year when money was taken away from the college. Ms. Agee said it was a lot for the college to deal with and everyone has given up a lot.

The college paid back all the working cash that it borrowed. There are still some tax anticipation warrants outstanding. Dr. Winfree added that the college is already paying back the tax anticipation warrants as the property taxes are coming in. Ms. Agee congratulated everyone; Dr. White said it was a good job.

Dr. Winfree shared the ACCT Trustee Quarterly with the Board. It is also available online. There are also Commencement photos in their green folders and updated contact information for each Board member. Also included in the Board's green folders, is information about upcoming events and a draft employee satisfaction survey. She asked the Board to review the survey and to let her know if they had any suggestions.

785th REGULAR MEETING

July 26, 2016

Page 6

ITEMS FROM THE BOARD OF TRUSTEES

Schedule for Future Board/College Events

The college will be hosting a 20th anniversary celebration of the Christopher Art Gallery on September 29th. She has contacted the Christopher family and invited them to attend. In addition, there will be a re-dedication of the Hall of Honor. Invitations will be mailed shortly.

The "Welcome Home Vietnam Veterans" 50th Anniversary Commemoration is scheduled for November 10th.

ICCTA/ACCT Report

There were no reports.

Prairie State College Foundation Report

Ms. Deb Havighorst, executive director of institutional advancement and the PSC Foundation, announced that the annual golf outing brought in \$38,000.

Faculty Report

Mr. Schott reminded the Board that the unions all cooperated in the development of the budget through negotiations. They, as well as everyone else, want to make sure the college is operating and is delivering services to the community. Ms. Agee stated the unions gave up a lot and negotiated with the budget in mind. Mr. Schott is glad to see Dr. White back. Dr. White thanked everyone for the phone calls, texts and emails and support.

Support Staff Report

There was no report.

ADJOURNMENT

Dr. White moved and Ms. Agee seconded that the Board of Trustees adjourn the meeting. All members present voted Aye, and the meeting adjourned at 5:24 p.m.

Jacqueline Agee, Chair

Dr. Ronald White, Secretary

Patricia Gallagher Trost, Board Recorder