

THE BOARD OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 515

Seven Hundred Eighty-Eighth Regular Meeting October 25, 2016

MINUTES

Mr. Marc Wiley, Secretary convened the 788th Regular Meeting of the Board of Illinois Community College District No. 515 at 5:00 p.m., Tuesday, October 25, 2016, in the Board Room of the College.

ROLL CALL:

Board Members Present

Mr. Marc Wiley, Vice Chair
Dr. Ronald White, Secretary
Mr. Christopher Baikauskas
Ms. Brunetta Hill-Corley
Mr. Wendell Mosby
Ms. Joelle Mulhearn
Mr. Octavio Origel, Student Trustee

Board Members Absent

Ms. Jacqueline Agee, Chair

Table Participants Present

Dr. Terri L. Winfree, President
Ms. Patricia Gallagher Trost, Board Recorder
Dr. Marie Hansel, Vice President, Academic Affairs
Dr. Thomas Saban, Vice President, Finance and Administration
Mr. Craig Schmidt, Vice President, Community and Economic Development
Dr. Gregory Thomas, Vice President, Student Affairs and Dean of Students
Ms. Emily Witt, Del Galdo Law Group
Mr. Andy Schott, Faculty Representative
Ms. Peggy Jones, Support Staff Representative
Mr. Jesus Franco, Student Representative

Administrators Present

Mr. David Cronan; Ms. Deborah Havighorst; Mr. Greg Kain; Ms. Marina Kibardina; Mr. Tim Kosiek; Ms. Kim Kunce; Ms. Kelly Lapetino; Ms. Grace McGinnis; Ms. Jaime Miller; Dr. Debra Prendergast; Mr. Felix Simpkins; Mr. Elighie Wilson; Ms. Patty Zuccarello

Faculty Members Present

Ms. Valerie Nicholson; Mr. Ed Schwarz; Ms. Vivian Zimmerman

Staff Members Present

Ms. Crystal Alston; Dr. Theresa Dixon; Ms. Andrea Small; Mr. Al Thompson

Others

Mr. Steven Bishop, Plante Moran; Ms. Kathy Downey, Plante Moran

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ORAL/WRITTEN PUBLIC COMMUNICATIONS

There were none.

INTRODUCTIONS AND RECOGNITIONS

Walk of Hope

Mr. Ben Cipra, grant writer and special projects from the Cancer Support Center recognized the college as the top fundraising school.

(Mr. Mosby arrived at this time).

Plante Moran - Audit Presentation

Ms. Kathy Downey, managing partner, and Mr. Steven Bishop, senior manager from Plante Moran gave an overview of the college's annual audit. Ms. Downey explained that the audit was conducted in accordance with generally accepted audit standards and also government audit standards. Plante Moran is required to perform their audit in accordance with government audit standards because the college receives federal funds. As a result of their testing, they issued what they call an unqualified opinion on the college's financial statements which means that as a result of all the audit work that was done, Plante Moran is not aware of anything materially that needs to be changed in the statements so that they conform with generally accepted accounting principles. That is the highest form of assurance that the college can receive.

CONSENT ITEMS

Dr. White moved and Ms. Mulhearn seconded that the Board of Trustees approves the following items of consent:

Minutes

That the Board of Trustees approves the Minutes of the Budget Hearing of September 27, 2016; the 787th Regular Meeting of September 27, 2016; the Minutes of the Board Retreat of October 13, 2016; and the Minutes of the Closed Session of October 13, 2016; as presented.

Resignation of Victoria Tracy, Interim Director of the Library

That the Board of Trustees approves the resignation of Ms. Victoria Tracy, Interim Director of the Library, effective October 28, 2016.

Full-Time Faculty Overloads, Adjunct Faculty Salaries, and Compensation for Administrators, Staff and Retired Faculty on Teaching Assignments – Fall 2016, Sixteen-Week Classes, First Eight-Week Classes, and Fourteen Week classes (Credit Courses)

That the Board of Trustees approves the full-time faculty overload compensation in the amount of \$249,744.67, adjunct faculty compensation in the amount of \$702,160.21, and compensation for administrators, staff and retired faculty on teaching assignments in the amount of \$48,087.68 for sixteen-week classes, first eight-week classes, and fourteen week classes of the 2016 fall term (credit courses).

Adjunct Faculty Compensation for the Fall 2016 Term (Non-Credit Courses)

That the Board of Trustees approves the adjunct faculty compensation in the amount of \$56,614.75, for the fall 2016 term (non-credit courses).

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Designation of Deputies for April 2017 Election

That the Board of Trustees confirms their approval of the designation of Ms. Patricia Trost and Ms. Crystal Alston, as the persons authorized to accept nominating petitions from prospective candidates on behalf of the Secretary of the Board of Trustees for the Election to be held on Tuesday, April 4, 2017, and furthermore that Ms. Trost be designated as the local election official to act on behalf of the Secretary of the Board of Trustees for the election.

Bills Payable –FY2017

That the Board of Trustees approve the FY2017 List of Bills Payable for September, as indicated in the enclosure.

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Ms. Hill-Corley	Aye
Mr. Mosby	Nay
Ms. Mulhearn	Aye
Dr. White	Aye
Mr. Wiley	Aye
Mr. Origel	Advisory

The vote being five (5) Ayes, one (1) Nay, and one (1) Advisory, the motion carried.

ACTION ITEMS

Contract Approval – Blue Cross/Blue Shield

Mr. Baikauskas moved and Ms. Hill-Corley seconded that the Board of Trustees approves a one-year contract with Blue Cross/Blue Shield for employee health insurance beginning January 1, 2017.

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Ms. Hill-Corley	Aye
Mr. Mosby	Aye
Ms. Mulhearn	Aye
Dr. White	Aye
Mr. Wiley	Aye
Mr. Origel	Advisory

The vote being six (6) Ayes, no Nays, and one (1) Advisory, the motion carried.

Contract Approval – MetLife Company

Ms. Hill-Corley moved and Ms. Mulhearn seconded that the Board of Trustees approves a one-year contract with MetLife Company to provide employee dental insurance beginning January 1, 2017.

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Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Ms. Hill-Corley	Aye
Mr. Mosby	Aye
Ms. Mulhearn	Aye
Dr. White	Aye
Mr. Wiley	Aye
Mr. Origel	Advisory

The vote being six (6) Ayes, no Nays, and one (1) Advisory, the motion carried.

Contract Approval – SunLife Company

Ms. Mulhearn moved and Ms. Hill-Corley seconded that the Board of Trustees approves a contract with SunLife Company to provide employee life/accidental death and dismemberment insurance for a period of one year beginning January 1, 2017.

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Ms. Hill-Corley	Aye
Mr. Mosby	Aye
Ms. Mulhearn	Aye
Dr. White	Aye
Mr. Wiley	Aye
Mr. Origel	Advisory

The vote being six (6) Ayes, no Nays, and one (1) Advisory, the motion carried.

Approval of Request for Proposals for Police Body Cameras

Ms. Hill-Corley moved and Mr. Mosby seconded that the Board of Trustees approves the issuance of a Request for Proposals to explore the possibility of equipping Prairie State College police officers with body cameras.

Since Ms. Agee was unable to attend the meeting due to a family emergency, she asked that this item be pulled from the agenda. Mr. Wiley said that the Board will go through it and see if anyone wants any discussion on it.

Ms. Hill-Corley asked if the agenda was put together by the board chair and the president. Dr. Winfree said the board chair asked that this be placed on the agenda. She asked that specific things be addressed and Mr. Cronan worked with Mr. George Pfothauer, chief of police to put the recommendation together. Ms. Hill-Corley asked that if at any time there are differences, are those differences discussed. She clarified by asking if the president does not agree that it should be placed on the agenda, does the president discuss with the board chair and suggest that it may not be appropriate or the college cannot afford this. She asked if such a conversation is held not just with this item, but items in general. Dr. Winfree responded yes. In this particular case, there were a few trustees who expressed concern and Dr. Winfree suggested they speak to the board chair. When Dr. Winfree expressed concern about the cost of it, the board chair thought the price would be a cost savings because her opinion was that people can accuse the college of something and this would not allow someone to falsely accuse police officers.

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Dr. Winfree stated that this is the board's agenda; it is not the president's agenda. Ms. Hill-Corley asked if there is something Dr. Winfree disagrees with the board chair does she make her differences known to the board chair at that time. Dr. Winfree said she does, but the board chair has the authority to overrule that.

Mr. Mosby asked if the board policies contain information on how the agenda is crafted. Dr. Winfree said that there is a policy about the agenda. He asked Ms. Emily Witt to look up the information. Mr. Mosby said this implies that we have some shady police officers. He believes that based on the incident with the student, Mr. Griffin, the board chair moves immediately to body cams rather than solutions. If the college cannot hire individuals who deal with the up and up, then the college needs to clean house and get individuals who are upstanding who enforce the laws and policies of the college. He finds it very disturbing that this made it to the agenda because the college is going down a slippery slope. Mr. Mosby is not happy that the chair is not in attendance. He believes it is an embarrassment that the college goes straight to body cameras. It warrants a further, deeper discussion as far as the individuals who are supposed to be on campus to protect and serve.

Ms. Hill-Corley stated the student just happened to walk into a door that should have been locked, but was not locked. Is the college having that many similar incidents on campus. Mr. Mosby said it made him think that they are being swept under the rug or not being reported. It leads him to be more suspect of the individuals especially since the college does not have a security force anymore. He is deeply troubled and concerned by this action now.

Ms. Hill-Corley asked that if there are more criminal things happening on campus, why doesn't the Board know about it. Students should be reporting this if this happening. Dr. Winfree said that to her knowledge they are not happening. When the student came to the Board meeting, that was the first time she had heard of that happening.

Ms. Hill-Corley does not believe that what he reported was a criminal act. It just looked like a miscommunication; it was a bad vibe that went on in the environment at that time. Is it protocol that that officer is always at that spot checking that door at the time that the student came through that door? Is that part of their patrol? Mr. Mosby asked that Ms. Hill-Corley remain germane to the item. Dr. Winfree said that she could not tell the Board what the officer's rounds are. That door is an employee entrance. It was just unusual to see any students entering that door and it is usually locked. Ms. Hill-Corley said so that is why the college is looking to get bodycams.

Ms. Mulhearn noted this a request to explore. She agrees with Mr. Mosby and Ms. Hill-Corley. If the Board chooses, it can deny the actual proposal for bodycams. Mr. Mosby said that where there is smoke, there is fire. Ms. Mulhearn asked who would be in charge of exploring the possibility of purchasing bodycams. It would be Chief Pfothenauer. Dr. Winfree said that he has been to a number of presentations. Mr. Cronan said that Chief Pfothenauer has had meetings with various companies that are the major providers of those devices just to get a sense of what is out there, what some of the concerns might be, and how they work. Mr. Mosby asked if he has looked at review boards or law enforcement of other community colleges. He asked about the accountability piece. Mr. Cronan added that Chief Pfothenauer has been in touch with institutions who have used them, municipalities that have used them, he's looked at some of their policies as well. Mr. Mosby said this is just bad judgment.

Dr. White said that the college has a security system now and that there are plenty of cameras. Down in the watch commander's office, they are able to watch what is going on at any given time, 24/7. If anything, the college could enhance that. Mr. Baikauskas asked if there are a lot of community college police forces that have bodycams. Mr. Cronan responded that there are not a lot, but there are some. He did not know the number. Ms. Mulhearn suggested that the college would look at the crime rate of those

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community colleges that have bodycams. If the college has no crime rate, this can spark a conversation. Prairie State is a small community college and there has been no major crimes. If another community college has bodycams, the college needs to look at their crime rate ratio. Although he is not sure if their police force has bodycams, Mr. Wiley stated that the college could look at Joliet Junior College where they have dorms. The job of the officers at the college is to patrol so there is no certain place they are going to be. There were times when he would be parked in a certain part of the lot, and the officers pull up because they see a car parked. Mr. Wiley said that he is on campus a lot to talk to Dr. Winfree and he stops in the police department and he has not heard any complaints.

Ms. Witt noted that Board Policy A-21, Board Meeting Agenda, talks about what the agenda will look like. Board Policy A-22, Presentation of Items to the Board states that "all items for consideration or action by the Board of Trustees shall be presented upon recommendation of the College President. Board members may request items for presentation and action as appropriate and with notification to the Board Chair or President for inclusion on the agenda. Board members may also offer or present motions to propose actions as may be desired. The College President may call upon the executive officers or other College staff to support, elaborate, or provide further justification of items pending Board consideration or action during each meeting."

Ms. Hill-Corley was satisfied with the policies.

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Nay
Ms. Hill-Corley	Nay
Mr. Mosby	Nay
Ms. Mulhearn	Nay
Dr. White	Nay
Mr. Wiley	Nay
Mr. Origel	Advisory

The vote being no (0) Ayes, six (6) Nays, and one (1) Advisory, the motion failed.

Project Recommendation - Tennis Courts Repair Project

Ms. Mulhearn moved and Ms. Hill-Corley seconded that the Board of Trustees approves the tennis courts repair project at an estimated cost of \$50,000 including architectural/engineering services, construction costs, and contingency.

Dr. Winfree pointed out that although the college's insurance would cover the damage, the rental group has insurance and their insurance will cover the damage first.

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Ms. Hill-Corley	Aye
Mr. Mosby	Aye
Ms. Mulhearn	Aye
Dr. White	Aye
Mr. Wiley	Aye
Mr. Origel	Advisory

The vote being six (6) Ayes, no Nays, and one (1) Advisory, the motion carried.

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Purchase Recommendation – Facilities and Operations Truck

Ms. Hill-Corley moved and Mr. Baikauskas seconded that the Board of Trustees approves the purchase of one (1) 2017 Ford F-250 4x4 Pick-up w/8-foot bed from the State of Illinois Purchase Contract in the amount of \$26,057.

Mr. Baikauskas asked if Landmark Ford was the only dealership where the truck could be purchased. Dr. Saban explained that through the state procurement process, each year a different dealership receives the contract.

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Ms. Hill-Corley	Aye
Mr. Mosby	Aye
Ms. Mulhearn	Aye
Dr. White	Aye
Mr. Wiley	Aye
Mr. Origel	Advisory

The vote being six (6) Ayes, no Nays, and one (1) Advisory, the motion carried.

Approval of Funds Transfer

Ms. Hill-Corley moved and Ms. Mulhearn seconded that the Board of Trustees approves the resolution to transfer \$3,500,000 from the Working Cash Fund to the Education Fund.

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Ms. Hill-Corley	Aye
Mr. Mosby	Aye
Ms. Mulhearn	Aye
Dr. White	Aye
Mr. Wiley	Aye
Mr. Origel	Advisory

The vote being six (6) Ayes, no Nays, and one (1) Advisory, the motion carried.

2016 Tentative Tax Year Levy

Mr. Mosby moved and Mr. Baikauskas seconded that the Board of Trustees approves the tentative tax levy for 2016.

Mr. Baikauskas asked if this was the same percentage as last year. Dr. Saban said it is.

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Ms. Hill-Corley	Aye
Mr. Mosby	Aye
Ms. Mulhearn	Aye
Dr. White	Aye

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Mr. Wiley	Aye
Mr. Origel	Advisory

The vote being six (6) Ayes, no Nays, and one (1) Advisory, the motion carried.

Presentation of FY2016 Comprehensive Annual Financial Report and Audit

Ms. Hill-Corley moved and Mr. Baikauskas seconded that the Board of Trustees accepts the FY2016 Comprehensive Annual Financial Report and Audit, as presented.

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Ms. Hill-Corley	Aye
Mr. Mosby	Aye
Ms. Mulhearn	Aye
Dr. White	Aye
Mr. Wiley	Aye
Mr. Origel	Advisory

The vote being six (6) Ayes, no Nays, and one (1) Advisory, the motion carried.

REPORTS

President's Report

The 20th Anniversary of the Christopher Art Gallery and E. Timothy Lightfield Hall of Honor was a wonderful event that was well-attended. Some upcoming events included in the green folders are a number of events honoring veterans on November 10, November 15, and November 16; the 50th Anniversary of the college's nursing program on November 15; the ICCTA meeting on November 11-12 in Naperville. Dr. Winfree shared with the Board an ICCTA pamphlet entitled "Welcome to the Board."

President's Cabinet Monthly Reports

Dr. Hansel, Dr. Saban, Mr. Schmidt, and Dr. Thomas were available for any questions on their reports.

Monthly Financial Report

Dr. Saban reviewed the financial report. Mr. Baikauskas asked if the college was going to take TAWS again; Dr. Saban confirmed it would be on the December agenda.

Sustainability Report

Each of the Board members received a copy of the report in their packets. Dr. Winfree reviewed the report.

ITEMS FROM THE BOARD OF TRUSTEES

Schedule for Future Board/College Events

Dr. Winfree reviewed the calendar of events in the packet.

ICCTA/ACCT Report

Mr. Mosby said the next ICCTA meeting is scheduled for November 11-12 in Naperville. The meeting should be interesting and provide some insight as it relates to the outcome of the election and how it affects community colleges. He highly recommends attending the meeting.

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Prairie State College Foundation Report

The Foundation is always busy doing lots of things – awarding scholarship and working closely with One Million Degrees and Housing Authority of Cook County to welcome students to the college.

Faculty Report

Ms. Nicholson breathed a sigh relief with respect to the health insurance rates. Everyone knows that this is part of faculty negotiations and faculty tries to work with administration and everyone benefitted from that. It is just a great example of how caring the entire group is.

Support Staff Report

Ms. Jones said it was a very good month. She thanked Mr. Wiley for attending Action Day and thanked Dr. Winfree, the vice presidents, and Ms. Vivian Zimmerman for supporting the event. State Representative Al Riley, Dr. Winfree, and Dr. Saban spoke at the event. In addition to the support staff and administration, over 30 students, three faculty members, a representative from IFT and a representative from Congresswoman Robin Kelly's office were in attendance. Everyone learned a lot.

Student Government Report

Mr. Franco announced that 50 students participated in leadership training last Friday. There is a new club that began this semester, the International Students Association. Mr. Franco inquired about the student complaint form and how to create awareness to the student body about the form. Dr. Winfree explained that there are a few things that are still being worked on. There will be a link on the website. If the students, have any questions, they can contact Dean Felix Simpkins. Mr. Franco said Mr. Simpkins did a great job of explaining it at the Student Government Association meeting. Dr. Winfree noted as soon as it is completed, it will be disseminated to everyone.

ADJOURNMENT

Ms. Hill-Corley moved and Mr. Baikauskas seconded that the Board of Trustees adjourn the meeting. All members present voted Aye, and the meeting adjourned at 6:08 p.m.

Marc Wiley, Vice Chair

Dr. Ronald White, Secretary

Patricia Gallagher Trost, Board Recorder