

**THE BOARD OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 515**

**Seven Hundred Ninety-First Regular Meeting  
February 28, 2017**

**MINUTES**

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Ms. Jacqueline Agee, Chair, convened the 791<sup>st</sup> Regular Meeting of the Board of Illinois Community College District No. 515 at 5:00 p.m., Tuesday, February 28, 2017, Room 1318 of the Conference Center of the College.

**ROLL CALL:**

Board Members Present

Ms. Jacqueline Agee, Chair  
Mr. Marc Wiley, Vice Chair  
Dr. Ronald White, Secretary  
Mr. Christopher Baikauskas  
Ms. Brunetta Hill-Corley  
Mr. Wendell Mosby  
Ms. Joelle Mulhearn  
Mr. Octavio Origel, Student Trustee

Table Participants Present

Dr. Terri L. Winfree, President  
Ms. Patricia Gallagher Trost, Board Recorder  
Dr. Marie Hansel, Vice President, Academic Affairs  
Dr. Thomas Saban, Vice President, Finance and Administration  
Mr. Craig Schmidt, Vice President, Community and Economic Development  
Dr. Gregory Thomas, Vice President, Student Affairs and Dean of Students  
Ms. Emily Witt, Del Galdo Law Group  
Ms. Valerie Nicholson, Faculty Representative  
Ms. Peggy Jones, Support Staff Representative  
Mr. Jesus Franco, Student Representative

Administrators Present

Ms. Kelly Lapetino; Mr. Greg Kain; Mr. Tim Kosiek; Dr. Adane Kassa; Mr. Felix Simpkins

Faculty Members Present

Mr. Ed Schwarz

Staff Members Present

Ms. Crystal Alston; Mr. Jay Barriga; Ms. Teresa Guia; Ms. Jennica Rodriguez; Ms. Andrea Small

Others

Mr. and Mrs. Charles Dieringer, Guest; Ms. Sharyl Inlow, League of Women Voters, Homewood-Flossmoor; Ms. Star Lawson, PSC student; Mr. Andrea Lewis, Guest; Mr. Jay Readey, Guest

**ORAL/WRITTEN PUBLIC COMMUNICATIONS**

Mr. Charles Dieringer addressed the board about sustainability and the need to educate the community more about sustainability issues. He distributed a news article about atmospheric rivers he thought the Board would be interested in reading. He pointed out the most recent Sustainability Update prepared by Ms. Alessandra Kummelehne was well done and noted that the college has some emergency preparation classes. Mr. Dieringer has been a member of the Community Emergency Response Team (CERT), which is a group that works with people in emergencies who go into homes to help rescue people. The last training was in Chicago Heights about ten years ago and all the communities within the area participated. Those are the kinds of things to work with the new fire chief on. Dr. Winfree noted that the college is a member of the South Metropolitan Higher Education Consortium, which has an emergency plan where all the higher education institutions work together to assist during emergencies.

Mr. Dieringer is worried about the issue of home health care and the lack of training. It appears the last course was taught about three years ago and the curriculum is currently being upgraded. As the coordinator for Kiwanis, he invited Prudential to come and talk about their program called Silver Brick Road. It allows someone to have other options for home health care. If someone has a life insurance policy, they can now use it for home health care. He feels more health care workers should be trained.

Ms. Vanessa Lawson addressed the Board about a recent trip that she and two other students (Namia Barker and Moriah Terry) took to Washington, D.C. to attend the four-day African American Student Leadership Experience. Ms. Barker and Ms. Terry could not attend tonight's meeting due to their work schedules. Ms. Lawson thanked the members of the Student Government Association; Ms. Helen Manley, coordinator of student and campus life; Dr. Gregory Thomas, vice president of student affairs; and Dr. Terri Winfree, president for the opportunity to attend. This opportunity allowed her to reconnect with her roots, build a stronger sense of community, and propel her to a greater vision for herself, her community, and the world. The students attending the conference were asked to come up with a blueprint for change. Her t-shirt says: "Be the Change; Change the World." Ms. Lawson believes this can be done at Prairie State College. This group process can help demonstrate leadership proficiency by identifying issues across college campuses, in the community, and in the world that are impacting people of color, and, most importantly, to provide solutions. The process allows opportunities for active participation allowing for new voices to be heard, new ideas to be heard, and new visions to be realized. She asked the Board that as she talks to students about being a positive change on this campus to share in that vision with the students so that it happen and realize it in real time.

Mr. Octavio Origel noted the students who were in attendance at the meeting. They were there to thank the Board, president, faculty, and staff who have continuously upheld commitment to student success and accessibility at Prairie State College. He noted that although the current unbalanced financial distribution in Illinois has affected many higher education institutions, Prairie State College is one that has managed to maintain and offer quality education and opportunities to students thanks to the strategies of committed members. Such examples that should not go unnoticed include the Foundation Scholarship Committee that frequently awards scholarships to highly motivated students, the Board and president who continuously improve the college and empower the communities by creating and connecting students with opportunistic programs, and the faculty and staff that nourish students' capabilities with their expertise and connections to research and scholarships. Collectively, powerful momentum has been built. He hopes that everyone is motivated now more than ever to further progress into new levels. Doing so requires looking at the fragile areas of the institution and strengthening them. He noted that as a student trustee, he is often exposed to those areas of minimal advancement, and although he wished it concerned materials, the minimal support unfortunately lies under a fragile group within the college student body

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that has been limited to resources and financial opportunities. Mr. Origel referred to students who come from different walks of life, but due to social norms, their journey restricts them from life changing resources. These students are the college's international and DACA students. Prairie State College is fair to the extent that it provides financial assistance to this group, but it is minimal. There are only two scholarships that apply to these students - the Father O'Connor Scholarship and the College Council Scholarship. The only problem with these scholarships is that they apply to all students and the chances of getting them is small. Most of them cannot apply for work-study because they are under 25 and cannot receive the financial award. Mr. Origel finds that these students work long hours in order to pay for their education and sacrifice valuable time to focus on their studies. A majority of these students are also active participants in student organizations that promote and create an educational and diverse ambient in the college. Since these students do so much for Prairie State College, Mr. Origel asked the college to give back to these students as well. By doing so, the college will fully encourage students from all walks of life to start near and go far.

Ms. Agee asked if there are many students who cannot apply for scholarships. Mr. Origel said yes. Dr. Winfree explained that many times when a donor sets up a scholarship, they designate how they want the money disbursed and to whom. The college has to follow those guidelines. She added that collectively the students could help to make a difference by encouraging a donor to provide a scholarship for undocumented students. Dr. Winfree suggested the students sit down with the Foundation staff to come up with a great plan that would be a benefit for future students and possibly current students. Dr. Thomas added that Mr. Origel will be a member of the DACA Task Force, along with Ms. Jennica Rodriguez, Hispanic outreach specialist. Dr. Winfree suggested that through the Rotoract club, they could possibly get on the agenda to make a presentation at different rotaries or different Kiwanis clubs in order to make people aware. Ms. Jones added that the undocumented student issue is not new. On April 25 when the unions go to Springfield, this is an issue they will address. They are trying to come up with programs; there are many different grass root programs out there that have joined in with the unions to try to bring more awareness to this. It may be new at Prairie State, but it has been a big issue especially in the city schools.

A discussion ensued about the various issues undocumented and DACA documented students face. Ms. Rodriguez stated the students want to see more support and not feel as if they are being ignored. Ms. Agee asked how the college could help. Ms. Rodriguez suggested signage that would direct them to someone they can talk to, the ability to apply for a scholarship or even have a scholarship with that name. She believes that alone would create a friendlier environment for the hardworking DACA students who just want to go to school. One of the students stated he started talking to the Foundation staff about starting two scholarships, one of which was funded by the Mexico government, which should be around \$3,500 for DACA students. Ms. Rodriguez stated they are hoping to expand the resources available for undocumented or DACA students. Students do not understand that they can go through the Mexican consulate to help them pay for school. Ms. Guia added that it is very difficult to go through the Mexican consulate now due to what is currently going on. Ms. Agee suggested the DACA students might want to go to the Mexican consulate. However, Ms. Guia noted that the Mexican consulate has a very long line of people waiting to see them. Ms. Agee asked if signage and getting more information out there is easy and the college can do that. Dr. Winfree said they she and the vice presidents will work with them and bring ideas forward. Ms. Agee stated the Board as a whole would be happy to write letters, call people, or do whatever it has to do. Ms. Rodriguez added that many of the DACA students are intimidated to come forward right now even to their family and friends because they feel it puts them in danger. This is why they came in solidarity because they cannot tell who is DACA or who is not. They are committed to the fact that for Latino families especially in this area, they want to feel this is a safe space and that there are

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resources they can learn use. Ms. Guia who works in the adult education area said she sees more than just Hispanic undocumented students. She sees Arabic students, African students and others who want something that they can call home. Ms. Rodriguez noted that DACA can be repealed at any moment and the students who are working 60 hours a week to pay for school will not be able continue their education or work.

Dr. Winfree noted that every year each Illinois community college has an opportunity to nominate their current student trustee for the ICCTA Gigi Campbell Student Trustee Excellence Award. The Gigi Campbell award started back in the late 1990s and was named after Prairie State College Student Trustee, Gigi Campbell. Seldom does the college have someone who meets all the criteria for this award. However, Dr. Winfree is very pleased to announce that the college has nominated student trustee, Octavio Origel, Jr. for this award. He has not only met the criteria, but has far surpassed it. Dr. Winfree hopes that Mr. Origel will receive this award. Mr. Origel stated even if he does not receive the award, it has been an honor to be part of this Board.

**INTRODUCTIONS AND RECOGNITIONS**

There was none.

**CONSENT ITEMS**

*Ms. Hill-Corley moved and Ms. Mulhearn seconded that the Board of Trustees approves the following items of consent:*

Minutes

*That the Board of Trustees approves the Minutes of the 790<sup>th</sup> Regular Meeting of January 31, 2017; and Closed Session of January 31, 201, as presented.*

Withdrawal of Program – R.N. First Surgical Assistant Certificate

*That the Board of Trustees approves the withdrawal of the R.N. First Surgical Assistant Certificate program.*

Full-time Faculty Overloads, Adjunct Faculty Salaries and Compensation for Administrators, Staff and Retired Faculty on Teaching Assignments – Spring 2017, Sixteen-Week Classes and First Eight-Week Classes (Credit Courses)

*That the Board of Trustees approves the full-time faculty overload compensation in the amount of \$268,894.42, adjunct faculty compensation in the amount of \$701,316.40, and compensation for administrators, staff, and retired faculty, on teaching assignments in the amount of \$30,016.72, for first eight week classes and sixteen-week classes of the Spring 2017 term (credit courses).*

Bills Payable – FY2017

*That the Board of Trustees approves the FY2017 List of Bills Payable for January, as indicated in the enclosure.*

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Baikauskas	Aye
Ms. Hill-Corley	Aye
Mr. Mosby	Nay

Ms. Mulhearn	Aye
Dr. White	Aye
Mr. Wiley	Aye
Mr. Origel	Advisory (Aye)

*The vote being six (6) Ayes, one (1) Nay, and one (1) Advisory, the motion carried.*

**ACTION ITEMS**

First Reading, Board Policy C-8.1 – Firearm Concealed Carry

*Ms. Agee moved and Ms. Mulhearn seconded that the Board of Trustees approves for First and Final Reading, Board Policy C-8.1, Firearm Concealed Carry, as revised.*

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Baikauskas	Aye
Ms. Hill-Corley	Aye
Mr. Mosby	Aye
Ms. Mulhearn	Aye
Dr. White	Aye
Mr. Wiley	Aye
Mr. Origel	Advisory (Aye)

*The vote being seven (7) Ayes, no Nays, and one (1) Advisory, the motion carried.*

Elimination of Board Policy D-13, Child Care Fees

*Ms. Agee moved and Ms. Hill-Corley seconded that the Board of Trustees approves the elimination of Board Policy D-13, Child Care Fees.*

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Baikauskas	Aye
Ms. Hill-Corley	Aye
Mr. Mosby	Aye
Ms. Mulhearn	Aye
Dr. White	Aye
Mr. Wiley	Aye
Mr. Origel	Advisory (Aye)

*The vote being seven (7) Ayes, no Nays, and one (1) Advisory, the motion carried.*

Contract Recommendation – Sophos Antivirus

*Ms. Hill-Corley moved and Mr. Wiley seconded that the Board of Trustees approves the renewal of the contract with Sophos Antivirus for a period of two (2) years from M&S Technologies in the amount of \$10,040.13.*

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Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Baikauskas	Aye
Ms. Hill-Corley	Aye
Mr. Mosby	Aye
Ms. Mulhearn	Aye
Dr. White	Aye
Mr. Wiley	Aye
Mr. Origel	Advisory (Aye)

*The vote being seven (7) Ayes, no Nays, and one (1) Advisory, the motion carried.*

Contract Recommendation – Toad Code, Inc.

*Ms. Hill-Corley moved and Mr. Wiley seconded that the Board of Trustees approves a contract with Toad Code, Inc. at the rate of \$145 per hour, and not to exceed \$15,000.00.*

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Baikauskas	Aye
Ms. Hill-Corley	Aye
Mr. Mosby	Nay
Ms. Mulhearn	Aye
Dr. White	Aye
Mr. Wiley	Aye
Mr. Origel	Advisory (Aye)

*The vote being seven (7) Ayes, no Nays, and one (1) Advisory, the motion carried.*

Budget Transfers – January 2017

*Ms. Mulhearn moved and Ms. Agee seconded that the Board of Trustees approves the budget transfers for January 2017, as indicated in the enclosure.*

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Baikauskas	Aye
Ms. Hill-Corley	Aye
Mr. Mosby	Aye
Ms. Mulhearn	Aye
Dr. White	Aye
Mr. Wiley	Aye
Mr. Origel	Advisory (Aye)

*The vote being seven (7) Ayes, no Nays, and one (1) Advisory, the motion carried.*

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### **REPORTS**

#### President's Report

Dr. Winfree noted the success of the recent 29<sup>th</sup> Annual Jazz Fest. She thanked Dr. White for attending. The pre-concert reception was very well attended. The talent is amazing. The professional clinicians work with the junior high and high school students for two days. It is amazing to see the students who had the opportunity to play with the professionals at the evening concert.

The piano donated by the Blatz family was dedicated during the Jazz Fest. It has been named "Mimi" in honor of the original owner.

Everyone is looking forward to celebrating the 30<sup>th</sup> anniversary next year.

Contained within the green folder are flyers for a number of upcoming events, including: Veterans Resources Fair on March 9; Green Speaker Series on March 7 and April 11; a panel discussion on March 23: A War of Conscience: The Internal Fight of Moral Injury; and Kids@College Earth Day Celebration.

#### President's Cabinet Monthly Reports

Dr. Hansel, Dr. Saban, Mr. Schmidt, and Dr. Thomas were available for questions on their monthly reports.

#### Tenth Day Report

The Tenth Day Enrollment Report is for information purposes only. Dr. Winfree reviewed the report for the Board.

Dr. Winfree asked if the Board would like to discuss the results from the student and employee satisfaction surveys either individually or during a retreat. Both surveys contain valuable information, some very positive and areas that need improvement. It was agreed to have a retreat. The college will work to schedule it.

#### Monthly Financial Report

Dr. Saban reviewed the financials.

### **ITEMS FROM THE BOARD OF TRUSTEES**

#### Schedule for Future Board/College Events

The Foundation Special Event is scheduled for Saturday, March 3 at Olympia Fields Country Club. Please alert community members you may know about the March 9 Veterans Resources Fair.

#### ICCTA/ACCT Report

There was none.

#### Community Service Awards (Nomination Process)

Mr. Baikauskas and Ms. Mulhearn agreed to review the nominations for the 2017 Dr. James H. Griffith Award and 2017 Michael R. Monteleone Award.

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Faculty Report

Ms. Nicholson was moved by Mr. Origel's leadership. There is a lot of anxiety right now. The college needs to address the concerns. She thanked Mr. Origel for taking the initiative – that in itself is peaceful.

Support Staff Report

There was no report.

Student Report

Mr. Franco thanked those who helped finalize the student complaint form.

**ADJOURNMENT**

*Ms. Hill-Corley moved and Dr. White seconded that the Board of Trustees adjourn the meeting. All members present voted Aye, and the meeting adjourned at 6:02 p.m.*

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Jacqueline Agee, Chair

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Dr. Ronald White, Secretary

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Patricia Gallagher Trost, Board Recorder